

Ambulatory Dermatology Clinical Skills

Name:	Employee ID #:
Unit:	Title:

PERFORMANCE CRITERIA - Unless otherwise specified all skills will be demonstrated in accordance with the appropriate UC Davis Health Policy and Procedure.

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Skill/Learning Not all skills are applicable to all Nursing areas – if not applicable mark as N/A	Skill Code (For CPPN Use Only)	Date Completed (or N/A)	Verifier Initials
PUVA Phototherapy Verification	DAHS-NSCPUVA23		
Skin Biopsy	DAHS-NSCASBSC24		
Laser Hair Removal	DAHS-NSCLHRDERM		
UVA-1 Phototherapy Skills	DAHS-NSCUVA1P23		
UVB Phototherapy Verification	DAHS-NSCUVBPV23		
UVB- Hand Treatment Phototherapy	DAHS-NSCUVBHAND23		
UVB- Foot Treatment Phototherapy	DAHS-NSCUVBFOOT23		

Signature and Printed Name of Verifier (preceptor or other verified personnel) who have initialed on this form:

Initial:	Print Name:	Signature:

PRECEPTEE STATEMENT AND SIGNATURE:

I have read and understand the appropriate UC Davis Health Policies and Procedures and/or equipment operations manual, I have demonstrated the ability to perform the verified skills as noted, and I have the knowledge of the resources available to answer questions.

Name:	Signature:	Date:
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PUVA Phototherapy Verification	Date	Verifier Initials
References: 1. UC Davis Health Policy 340 Phototherapy 2. UC Davis Health Policy 4055 Medication Administration		
Review UC Davis Health Policy 340 Phototherapy		
Review Phototherapy Basics Handout available in Dermatology Clinic		
Read manuals on PUVA treatments, patient assessments, and equipment (provided by Dermatology Clinic)		
State which diseases the UVA machine treats		
Educates new patients starting phototherapy (explain treatments and instructions, answers patient questions, provides instructional and informational handouts to patients)		
Reviews medication history with patient prior to treatment, noting any photosensitizing medications		
Readies and disinfects patient area prior to treatment		
Demonstrates how to warm the UVA machine by turning it on and accurately demonstrates how to input the calibration results in the phototherapy booths		
Accurately enters treatment dose into the UVA machine Has knowledge of Methoxsalen, what patients it is prescribed for, the different methods of administering, the time between taking medication and treatment, and has verified that the correct time has lapsed for the patient		
Accurately assesses the patient's skin and skin type at each visit per the protocol listed in the manual		
Makes sure the patient wears eye protection during treatment. Provides goggles if needed to patient.		
Follows protocol regarding patient's response from previous treatment. Assess for redness, itching, and pain after previous treatment		
Follows dosage protocol for phototherapy in relation to missed treatments		
Follows dosage protocol for phototherapy specific to certain diagnoses		
Assures patient compliance during treatments (goggles, head covered, genitals covered)		
Observes two PUVA phototherapy treatments by a RN		
Provides three supervised PUVA treatments for a patient		
Accurately documents assessment and treatment provided to the patient		
Provides the patient with aftercare instructions		
Instructs the patient to return to the front desk to schedule a follow-up appointment with provider as indicated (3 or 6 month interval)		

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Skin Biopsy	Date	Verifier Initials
References: UC Davis Health Policy: Skin Biopsy - Greenwood, J. D., Merry, S. P., & Boswell, C. L. (2022). Skin Biopsy Techniques. Primary Care: Clinics in Office Practice, 49(1), 1-22. https://doi.org/10.1016/j.pop.2021.10.001 - Liersch J, von Köckritz A, Schaller J. Dermatopathology 101: Part 1 - Inflammatory skin diseases. J Dtsch Dermatol Ges. 2017 Jan;15(1):9-30. doi: 10.1111/ddg.13176. PMID: 28140531. - Ludmann, P. (2022). What is a skin biopsy? American Academy of Dermatology Association. Accessed via https://www.aad.org/public/diseases/a-z/what-is-skin-biopsy.		
Retrieve Dermatopathology order in EPIC, including details in the comment section such as site of biopsy, type of biopsy (shave vs. punch)		
Ensure there is a new sterile skin marking pen for the provider to mark the site.		
Ensure there is a written or electronic consent.		
Clinical staff prints labels from Dermatopathology order, take patient labels to room, enter room, conform patient name, DOB, and biopsy site(s).		
Clinical staff will obtain 2 photos withing EPIC via Haiku or Canto app. Take one close-up photo and one distant photo of marked biopsy site demonstrating anatomical position with corresponding letters and landmarks. Clinical staff will label photos in Media via Haiku app to match biopsy site per order.		
Clinical staff will set up biopsy tray specific for corresponding biopsy (shave vs punch: materials in section V of Skin Biopsy departmental policy.		
Clinical staff positions patient.		
Clinical staff will collaborate with provider to cross check marked biopsy sites on Dermatopathology order form with the consent form.		
Procedural time outperformed according to Universal Protocol 4019 .		
Provider may start procedure, if procedure performed by an APP, refer to Standardized Procedure 165, Skin Punch Biopsy (Adult)		
Clinical staff shall verbally confirm the correct specimen is in each specimen bottle at the end of the procedure, including multisite biopsies correlating to properly labeled specimen cups (i.e. Specimen A, B, C).		
During procedure: Drop correct suture (articulate the types of suture, Vicryl vs Vicryl rapide).		
During procedure: Maintain clean field, properly assess with hyfrecator, properly use smoke evacuator.		
Clinical staff shall apply standard dressing of Petroleum Jelly with adhesive bandage (Band-Aid) to cover site.		
Ensure post procedure care instructions are included in AVS and verbally provide post care instructions to patient.		
Clinical staff ensures proper labeling, handling, and delivery of specimen to the dermatopathology lab (including biopsy book and specimen log.		
Observe 3 Shave Biopsies		
Observe 3 Punch Biopsies		
Independently set up 3 trays for shave biopsies and provide post procedure care under the observation of verified staff.		
Independently set up 3 trays for punch biopsies and provide post procedure care under the observation of verified staff.		
Clinical staff must be completely signed off by verified staff prior to independently assisting the provider.		

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Laser Hair Removal	Date	Verifier Initials
References: 1. UC Davis Health Standardized Procedure 169: Laser Hair Removal 2. Fitzpatrick, T.B. (1988), "The validity and practicality of sun-reactive skin types i through vi", Archives of Dermatology, 124 (6): 869–871, doi:10.1001/archderm.1988.01670060015008 Candela Corporation. (2007.). "Gentlemax Operator's Manual" PN 8501-00-1810 Revision 06		
Retrieve Laser Hair removal order, including details in the comment Verify no contraindications, establish physician contact for day.		
Validate the documentation of the Fitzpatrick Skin type- by APP or MD		
Room patient, prep patient and assess the site.		
Don protective eyewear for appropriate wavelength - everyone in room should have eye protection, apply mask to patient to protect from respiratory toxin and smoke if not using the laser on the face.		
Insert the appropriate lens cartridge into the laser handpiece, followed by the corresponding distance gauge (aka spacer)		
Ensure that patient in proper position.		
Procedural time out is performed according to Universal Protocol 4019		
After choosing ALEX or YAG, under Applications select appropriate parameters (Fitzpatrick type, tan, hair color/thickness), then press the arrow key - Fitzpatrick type, tan type, hair color and thickness will be established by the APP or MD.		
If operating parameters for fluence, duration or repetition need to be manually adjusted, use the arrow buttons.		
Ensure smoke evacuator is on and ready for use, don N95 for protection of toxins and smoke.		
During procedure: Provide patient with cool compress and/or aloe vera gel to treatment site following treatment		
For Fitzpatrick III and above, encourage patient to apply clobetasol 0.05% cream or ointment after treatment if the patient had been prescribed cream or ointment by APP or MD.		
Ensure post procedure care instructions are included in AVS and verbally provide post procedure care instructions to the patient.		
Ensure Patient rescheduled in 4 to 6 weeks- no sooner appointments allowed. (for maximum of 6 treatments)		
Observe 4 treatments		
Perform a minimum of 10 treatments under the observation of verified staff (trained RN or APP or MD) prior to final sign off.		
Established competency will be having 3 sites (Axillary, face and groin) for a final sign off by MD only prior to Independently performing treatment.		
Complete Candela modules: Link to E-learning Courses: https://candela.litmos.com/self-signup/ Course Code(s): Fundamentals Course: 10661925-CUS; GentleMaxPro Plus: 10779260-CUS-NA and Supplemental Education Course: 12435977-CUS-NA		
Complete laser safety training Module in UC learning		

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UVA-1 Phototherapy Skills	Date	Verifier Initials
References: 1. UC Davis Health Policy 340: Phototherapy 2. UC Davis Health Policy 4055: Medication Administration		
Review UC Davis Health Phototherapy policy and procedure		
Review Phototherapy Basics Handout		
Read manuals on UVA treatments, patient assessments, and equipment (provided by Dermatology Clinic)		
State which diseases the UVA machine treats		
Educates new patients starting phototherapy (explain treatments and instructions, answers patient questions, provides instructional and informational handouts to patients)		
Reviews medication history with patient prior to treatment, noting any photosensitizing medications		
Readies and disinfects patient area prior to treatment		
Demonstrates how to warm the UVA machine by turning it on and accurately demonstrates how to input the calibration results in the phototherapy booths		
Accurately enters treatment dose into the UVA machine		
Accurately assesses the patient's skin and skin type at each visit per the protocol listed in the manual		
Makes sure the patient wears eye protection during treatment. Provides goggles if needed to patient.		
Follows protocol regarding patient's response from previous treatment. Assess for redness, itching, and pain after previous treatment		
Follows dosage protocol for phototherapy in relation to missed treatments		
Follows dosage protocol for phototherapy specific to certain diagnoses		
Assures patient compliance during treatments (goggles, head covered, genitals covered)		
Observes two UVA phototherapy treatments by a RN		
Provides three supervised UVA treatments for a patient		
Accurately documents assessment and treatment provided to the patient		
Provides the patient with aftercare instructions		
Instructs the patient to return to the front desk to schedule a follow-up appointment with provider as indicated (3 or 6 month interval)		

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UVB Phototherapy Verification	Date	Verifier Initials
References: 1. UC Davis Health Policy 340: Phototherapy 2. UC Davis Health Policy 4055: Medication Administration		
Review UC Davis Health Phototherapy policy and procedure		
Review Phototherapy Basics Handout		
Read manuals on UVB treatments, patient assessments, and equipment (provided by Dermatology Clinic)		
State which diseases the UVB machine treats		
Educates new patients starting phototherapy (explain treatments and instructions, answers patient questions, provides instructional and informational handouts to patients)		
Reviews medication history with patient prior to treatment, noting any photosensitizing medications		
Readies and disinfects patient area prior to treatment		
Demonstrates how to perform daily calibration of the machine and where to record the results		
Demonstrates how to warm the UVB machine by turning it on and accurately demonstrates how to input the calibration results in the phototherapy booths		
Accurately enters treatment dose into the UVB machine		
Accurately assesses the patient's skin and skin type at each visit per the protocol listed in the manual		
Makes sure the patient wears eye protection during treatment. Provides goggles if needed to patient.		
Follows protocol regarding patient's response from previous treatment. Assess for redness, itching, and pain after previous treatment		
Follows dosage protocol for phototherapy in relation to missed treatments		
Follows dosage protocol for phototherapy specific to certain diagnoses		
Assures patient compliance during treatments (goggles, head covered, genitals covered)		
Observes two UVB phototherapy treatments by a RN		
Provides three supervised UVB treatments for a patient		
Accurately documents assessment and treatment provided to the patient		
Provides the patient with aftercare instructions		
Instructs the patient to return to the front desk to schedule a follow-up appointment with provider as indicated (3 or 6 month interval)		

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UVB-Hand Treatment Phototherapy Skills	Date	Verifier Initials
References: 1. UC Davis Health Policy 340: Phototherapy 2. UC Davis Health Policy 4055: Medication Administration		
Review UC Davis Health Phototherapy policy and procedure		
Review Phototherapy Basics Handout		
Read manuals on UVB-Hand treatments, patient assessments, and equipment (provided by Dermatology Clinic)		
State which diseases the UVB-Hand machine treats		
Educates new patients starting phototherapy (explain treatments and instructions, answers patient questions, provides instructional and informational handouts to patients)		
Reviews medication history with patient prior to treatment, noting any photosensitizing medications		
Readies and disinfects patient area prior to treatment		
Demonstrates how to warm the UVB-Hand machine by turning it on and accurately demonstrates how to input the calibration results in the hand unit		
Accurately enters treatment dose into the UVB-Hand machine		
Accurately assesses the patient's skin and skin type at each visit per the protocol listed in the manual		
Makes sure the patient wears eye protection during treatment. Provides goggles if needed to patient.		
Follows protocol regarding patient's response from previous treatment. Assess for redness, itching, and pain after previous treatment		
Follows dosage protocol for phototherapy in relation to missed treatments		
Follows dosage protocol for phototherapy specific to certain diagnoses		
Assures patient compliance during treatments (goggles, head covered, genitals covered)		
Observes two UVB-Hand phototherapy treatments by a RN		
Provides three supervised UVB-Hand treatments for a patient		
Accurately documents assessment and treatment provided to the patient		
Provides the patient with aftercare instructions		
Instructs the patient to return to the front desk to schedule a follow-up appointment with provider as indicated (3 or 6 month interval)		

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UVB Foot Phototherapy Skills	Date	Verifier Initials
References: 1. UC Davis Health Policy 340: Phototherapy 2. UC Davis Health Policy 4055: Medication Administration		
Review UC Davis Health Phototherapy policy and procedure		
Review Phototherapy Basics Handout		
Read manuals on UVB-Foot treatments, patient assessments, and equipment (provided by Dermatology Clinic)		
State which diseases the UVB-Foot machine treats		
Educates new patients starting phototherapy (explain treatments and instructions, answers patient questions, provides instructional and informational handouts to patients)		
Reviews medication history with patient prior to treatment, noting any photosensitizing medications		
Readies and disinfects patient area prior to treatment		
Demonstrates how to warm the UVB-Foot machine by turning it on and accurately demonstrates how to input the calibration results in the hand unit		
Accurately enters treatment dose into the UVB-Foot machine		
Accurately assesses the patient's skin and skin type at each visit per the protocol listed in the manual		
Makes sure the patient wears eye protection during treatment. Provides goggles if needed to patient.		
Follows protocol regarding patient's response from previous treatment. Assess for redness, itching, and pain after previous treatment		
Follows dosage protocol for phototherapy in relation to missed treatments		
Follows dosage protocol for phototherapy specific to certain diagnoses		
Assures patient compliance during treatments (goggles, head covered, genitals covered)		
Observes two UVB-Foot phototherapy treatments by a RN		
Provides three supervised UVB-Foot treatments for a patient		
Accurately documents assessment and treatment provided to the patient		
Provides the patient with aftercare instructions		
Instructs the patient to return to the front desk to schedule a follow-up appointment with provider as indicated (3 or 6 month interval)		